

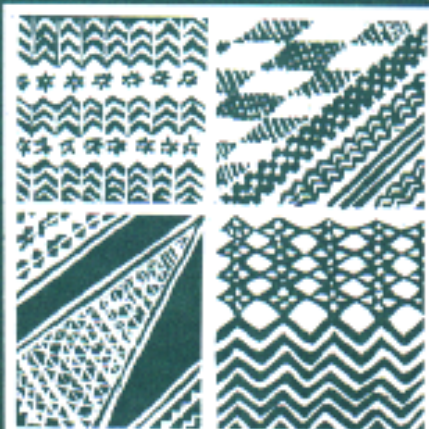
# FOLK ARTS

State Foundation on Culture and the Arts  
Folk Arts Program

## APPRENTICESHIP AWARDS

INFORMATION BROCHURE

Preservation Through Apprenticeships  
in the Folk and Traditional Arts of Hawai'i



STATE FOUNDATION ON CULTURE AND THE ARTS  
FOLK ARTS PROGRAM

## WHAT ARE FOLK ARTS?

Folk and traditional arts grow through time within groups that share the same ethnic or cultural heritage, language, religion, geographic area or way of life. These artistic activities can include: music, dance, storytelling, crafts, architecture, and celebrations. Though folk and traditional arts take many forms, they all share the following characteristics:

■ Because folk and traditional arts grow out of a group that shares similar values, they are often a source of community pride and reflect the community's sense of what is right and beautiful.

■ Folk and traditional arts are passed on from one generation to another and thus change slowly over time. Being true to the past is often more important than change or innovation.

■ Folk and traditional arts are created for and enjoyed by neighbors, families, and friends. Therefore, whether they are produced for a daily need or to celebrate something special, there usually is a gift quality about them.

## WHAT IS THE SFCA FOLK ARTS PROGRAM?

The purpose of the Folk Arts Program of the State Foundation on Culture and Arts (SFCA) is to identify, document, honor, and assist in the perpetuation of folk and traditional arts in Hawai'i. The program also encourages public awareness of the beauty of folk art traditions in our state and the importance of preserving them for future generations.

To accomplish these goals the SFCA Folk Arts Program conducts special projects such as exhibits, festivals, and publications that highlight the diversity and complexity of traditional arts in Hawai'i. In order to assist with the perpetuation of folk and traditional arts, the program also funds Folk Arts Apprenticeship Awards. In all of these efforts the SFCA supports artists who



demonstrate, through the quality of their work, their commitment to authenticity and artistic excellence.

## WHAT IS A SFCA FOLK ARTS APPRENTICESHIP AWARD?

In spite of their beauty and importance, folk and traditional arts are subject to the pressures of modern day life. Computers and television sometimes overshadow the personal relationships found in traditional methods of teaching and learning. As a result, folk art traditions are sometimes neglected, forgotten, or lost.

The purpose of the SFCA Folk Arts Apprenticeship Award program is to encourage master folk artists to pass on their knowledge and skills to experienced and interested individuals. In this way, these important traditions may continue to be a part of our living heritage.

Once a year, the SFCA invites applications for Apprenticeship Awards from individuals in the community who wish to work together. The SFCA asks a potential master artist and an experienced, qualified apprentice to identify each other and apply to the SFCA as a team.

Folk Arts Apprenticeship Awards are possible in any performance or craft tradition from any cultural and ethnic group living in Hawai'i. The SFCA may give priority consideration to applicants that appear to be in special need of assistance and/or to artistic traditions that are significant to a cultural or ethnic group. The SFCA also encourages

applicants wishing to study within their own cultural or ethnic tradition.

Funding is not available for apprenticeships conducted outside of the United States or its territories or to cover out-of-state travel expenses.

Awards can range in amount from \$1,500 to \$4,000. The funds are intended to cover master artist fees for teaching as well as supply costs and mileage expenses for both master and apprentice. Once approved for an Apprenticeship Award, the master artist and apprentice enter into a period of intensive study that should involve a minimum of 80-130 hours of contact time over a period of 6-8 months. The length of time of the apprenticeship may vary with the specific needs of the applicants.

As this is often a very unique experience for both master artist and apprentice, each individual is encouraged to document their efforts with photographs, tape recordings, or by keeping a journal. The SFCA Folk Arts Program will document portions of the apprenticeship for our files and the Folk Arts Coordinator will ask the cooperation of the apprenticeship team in this.

Upon completion of an Apprenticeship Award, the master artist and apprentice are asked to complete a final project report form and to give a brief community presentation about their apprenticeship. This can be a talk, performance, or an exhibit at a local library, school, or county fair, etc.

## WHO MAY APPLY FOR APPRENTICESHIP AWARDS?

SFCA Folk Arts Apprenticeship Awards are open to individuals who:

- 1) Are legal residents of the state of Hawai'i;
- 2) Are sixteen years of age or over;
- 3) Have experience and/or expertise in the folk art form for which they are applying.

Eligible art forms do not include contemporary fine arts such as oil painting or sculpture, contemporary theatrical arts such as playwriting or directing, or aspects of traditional knowledge independent of crafts associated with them such as healing, agriculture, and fishing.

## HOW DO I APPLY FOR AN APPRENTICESHIP AWARD?

### 1) Identify Who You Would Like to Work With . . .

Because an apprenticeship is a special relationship based on trust and respect, we ask a prospective master artist and apprentice to identify one another and apply for funding together as a "team".

The master artist should be among the **FINEST PRACTITIONERS** of his or her traditional art form in Hawai'i. A prospective apprentice should **ALREADY HAVE EXPERIENCE** in the folk art tradition he or she would like to study.

The SFCA Folk Arts Program does not publish a listing of master artists or apprentices. However, if applicants need assistance in identifying someone to work with, please call the SFCA Folk Arts Coordinator for possible suggestions.

### 2) Obtain an Application Form . . .

The SFCA Folk Arts Program announces an application deadline once a year. Application deadlines are announced in the SFCA newsletter "Artreach" and in various newspapers throughout the state.

Information brochures and application forms are available by calling or writing to the SFCA Folk Arts Program. Prior to the deadline, copies are also sent to most local community arts councils statewide.

### 3) Complete the Application Form

Both prospective master artist and apprentice are asked to complete par-



ticular portions of the application form. Because the SFCA is not able to interview applicants in person, it is very important that each person make an effort to answer the questions as honestly and as completely as possible. If English is not your first language, we encourage you to seek the assistance of a family member or friend in completing the application form.

### Budget:

The maximum amount of any Apprenticeship Award is \$4,000. Under most circumstances, at least 60% of the total amount requested should be to compensate the master artist for his or her time to teach. As much as 40% may be used to cover essential supplies, tools, and mileage costs for the apprentice or master artist.



### Supporting Materials:

In order for the SFCA to evaluate the quality of the master artist's work and the readiness of the apprentice, supporting materials that present examples of the work of both the master artist and apprentice should accompany your application.

### ■ In the case of PERFORMING

ARTS — we prefer to have audio or video tapes.

■ In the case of CRAFTS — photographs or slides are most appropriate.

■ In all cases—LETTERS OF SUPPORT from members of the community are very helpful and should be included.

### 4) Submit the application to the SFCA by the deadline...

Applications must be postmarked by the deadline. Please check the application form for the date.

Before submitting the application to the SFCA, please make a copy for your own files.

## CAN INDIVIDUALS APPLY FOR AN APPRENTICESHIP AWARD MORE THAN ONCE?

The SFCA recognizes that the community is fortunate to have some exceptional master artists that are willing to continue teaching apprentices year after year. The SFCA also recognizes that some artistic traditions require a great deal of time to master the complexities and depth of the forms, styles and techniques.

Therefore, master artists and apprentices who have been funded in the past and would like to apply for another Apprenticeship Award may do so under the following conditions:

### Same Master Artist to Work With a Different Apprentice.....

Beginning with the FY 93/94 Apprenticeship Awards, a master artist may apply for funding to teach a different apprentice for a maximum of 3 consecutive years. Following 3 years of funding, a master artist should wait 1 year before applying again. Exceptions to this policy will be evaluated on a case-by-case basis.

### Same Master Artist to Work With the Same Apprentice.....

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Apprenticeship Awards, a master artist may apply for funding to teach the same apprentice for a maximum of 3 consecutive years. Following 3 years of funding, the master artist and apprentice should wait 1 year before applying again. Exceptions to this policy will be evaluated on a case-by-case basis.

#### **Same Apprentice to Work with a Different Master Artist....**

Beginning with the FY 93/94 Apprenticeship Awards, an apprentice is asked to wait one year before applying to study with a different master artist. During this period, the apprentice is encouraged to work on and refine the skills learned from the first master artist.

### **HOW ARE FOLK ARTS APPRENTICESHIP AWARDS SELECTED?**

All applications received by the SFCA for Apprenticeship Awards are first reviewed by the SFCA for eligibility. Eligible applications are then reviewed by a designated SFCA Folk Arts Apprenticeship Review Panel. The panel is made up of individuals in the community who have expertise in the area of traditional and folk arts. After discussion and review of supporting materials, the panel makes recommendations for funding. These recommendations are then forwarded to the SFCA Board of Commissioners for final review and approval.

Review criteria used by the SFCA Folk Arts Apprenticeship Review Panel include:

- 1) Clarity of the proposal;
- 2) Traditionality of the art form;
- 3) Artistic excellence of the proposed master artist;
- 4) Appropriate experience level of the apprentice;
- 5) The compatibility of master artist and apprentice as evidenced on the application; and
- 6) The commitment of both master artist and apprentice to perpetuating the art form.



### **HOW WILL WE BE NOTIFIED ABOUT OUR APPLICATION?**

Within 2-3 weeks following the application deadline, applicants for SFCA Folk Arts Apprenticeship Awards are sent written notification verifying that the SFCA has received their application. The review process takes approximately 3-4 months. Following final approval by the SFCA Board of Commissioners, all applicants are notified concerning the results of the review process.

Successful applicants may expect to begin their apprenticeships after written notification is received. The Folk Arts Program will return all supporting materials to applicants that the SFCA was unable to fund.

All applications received by the SFCA Folk Arts Program are greatly appreciated. Funding of SFCA Apprenticeship Awards is a competitive process. Funding and budgetary limitations do not permit the SFCA to fund every application we receive.

### **WHAT IS THE METHOD OF PAYMENT FOR A FOLK ARTS APPRENTICESHIP AWARD?**

Successful master artist applicants will be asked to sign an "Agreement for Services from an Individual Contractor," which is a type of contract. The Award funds are paid out in two payments, both in the form of checks made payable to the master artist. The master artist is asked to distribute funds for supplies and mileage to the apprentice, according to the budget

submitted in the application.

- 1) The first payment is 60% of the total amount of the award and includes all supply and mileage monies as well as partial master artist fees. A master artist may expect the first check approximately 4-6 weeks following the receipt of the first invoice by the SFCA.
- 2) The second and final payment is the remaining 40% of the total amount of the award and is for the remaining master artist fees. An invoice for this may be submitted by the master artist upon completion of the project. A master artist may expect the second check approximately 4-6 weeks following the receipt of the second invoice. Both master artist and apprentice must fill out a Final Report Form in order to complete the project.

A master artist may be required to pay taxes on the amount he or she receives from this award. It is the master artist's responsibility to investigate this possibility and pay any taxes due. The SFCA urges the master artist and apprentice to keep receipts for supplies and mileage for tax purposes.

### **FOR FURTHER INFORMATION:**

If you have any questions about the SFCA Folk Arts Apprenticeship Award Program or need assistance in completing an application form, please contact

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